

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

July 20, 2004

Aldermen O'Neil, Shea,
Garrity, Smith, Lopez

5:00 PM

Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. Ratify and confirm poll conducted on June 18, 2004 approving the following item:
Communication from the Deputy Public Works Director requesting the reallocation of an anticipated balance in the FY04 MER (Cash) account in the amount of \$15,000.00 for the replacement of a 1991 Ford Explorer.
A motion is in order to ratify and confirm the poll conducted.
4. Communication from Intown Manchester seeking authorization to utilize the \$2,500 balance in their FY2004 CIP appropriation for the Mill City Festival scheduled for September.
Gentlemen, what is your pleasure?
5. Bond Resolution and budget authorization in the amount of One Million Six Hundred Thousand Dollars (\$1,600,000) for the 2005 CIP 411305, South Main Street Fire Station Rehabilitation Project.
Gentlemen, what is your pleasure?
6. Bond Resolution and budget authorization in the amount of Four Million Four Hundred Forty Thousand Dollars (\$4,440,000) for the 2005 CIP 811405, Building Improvements Project.
Gentlemen, what is your pleasure?

7. Resolutions and budget authorizations authorizing the acceptance and expenditure of funds in the amount of Seven Hundred and Fifty Thousand Dollars (\$750,000) for the 2005 CIP 710205 Public Works Infrastructure Program.

Gentlemen, what is your pleasure?

8. Resolution and budget authorization authorizing the acceptance and expenditure of funds in the amount of \$30,000 (Other) for the FY2004 CIP 713204 Public Works ROW Improvement Project.

Gentlemen, what is your pleasure?

9. Resolution and budget authorization authorizing the acceptance and expenditure of funds in the amount of \$112,010 (State) for the 2005 CIP 214005 Wrap For Youth Resiliency Project.

Gentlemen, what is your pleasure?

10. Resolution and budget authorization authorizing the acceptance and expenditure of funds in the amount of \$242,964 (Federal) for the 2005 CIP 410005 Comprehensive Wellness Matching Grant Program.

Gentlemen, what is your pleasure?

11. Resolution and budget authorization authorizing the acceptance and expenditure of funds in the amount of \$14,993 (Federal) for the FY2005 CIP 411405 Project Safe Neighborhoods Program.

Gentlemen, what is your pleasure?

12. Resolution and budget authorization authorizing the transfer and expenditure of funds in the amount of \$150,000 (Other) for the FY2005 CIP 610105 Second Street Mill project.

Gentlemen, what is your pleasure?

13. Resolution and budget authorization authorizing the acceptance and expenditure of funds in the amount of \$16,000 (Other) for the 2005 CIP 811605 Valley Cemetery Improvement Project.

Gentlemen, what is your pleasure?

14. Communication from William Jabjiniak advising that a neighbor of the Lowell Street Sidewalk Project has requested it be extended northerly along the east side of Kosciuszko Street through property at 21 Kosciuszko Street noting that they will contribute \$25,000 toward the sidewalk and lighting improvement with the balance of \$75,000 possibly being eligible for CDBG funding.

Gentlemen, what is your pleasure?

15. Communication from Messrs. MacKenzie and Jabjiniak and Ms. Hills seeking authorization to apply for an Economic Development Administration (EDA) grant of up to \$68,000 for economic development planning.

(Note: grant would require a 50% match, and they are proposing using HUD CDBG funds and in-kind services.)

Gentlemen, what is your pleasure?

16. Discussion regarding FY 2005 MER Cash recommendations.
(Note: communication from the Deputy Public Works Director enclosed.)

Gentlemen, what is your pleasure?

17. Communication from the Deputy Public Works Director requesting the issuance of a new license plate for the purchase of a sewer jet trailer by EPD.

Gentlemen, what is your pleasure

18. Discussion regarding synthetic turf maintenance at Gill Stadium, West Memorial Field, and the Clem Lemire Sports Complex at Memorial High School.

(Note: additional information regarding synthetic turf enclosed.)

Gentlemen, what is your pleasure?

19. Communication from the Director of Parks, Recreation & Cemetery submitting a list of additional capital items needed to properly operate Gill Stadium.

Gentlemen, what is your pleasure?

20. Communication from Nicholas Bonardi requesting the discontinuance of a portion of So. Bedford Street.

(Note: Highway Department supports the discontinuance in conjunction with the proposed Riverfront Development Project.)

A motion is in order to refer the discontinuance petition to a road hearing with such date to be scheduled by the City Clerk's Office.

21. Sewer abatement request of Theodora Thanos (135 Cedar Street).

(Note: EPD recommends an abatement of \$261.95.)

Gentlemen, what is your pleasure?

22. Sewer abatement request of Nelson Kinder Mosseau & Saturley (99 Middle Street).

*(Note: EPD recommends that the abatement request **not** be granted.)*

Gentlemen, what is your pleasure?

TABLED ITEM

A motion is in order to remove the following item from the table for discussion.

23. Derryfield Park Rehabilitation Phase II.

(Tabled 10/14/2003)

24. If there is no further business, a motion is in order to adjourn.



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

June 7, 2004

CIP Committee of the
Honorable Board of Mayor and Aldermen
CITY OF MANCHESTER
One City Hall Plaza,
Manchester, New Hampshire 03101

Attn: Mr. Leo R. Bernier, City Clerk

Re: *FY '04 Motorized Equipment Replacement
Cash Funds*

Dear Committee Members:

I am writing to request the reallocation of an anticipated balance in the referenced account. Based on the attached summary sheet, we are projecting a balance of up to \$15,000.00.

The Assistant Chief of Highway Operations currently utilizes a 1991 Ford Explorer with 323,560 miles on it. The vehicle is often in need of repairs and is rusting.

The federal government currently disposes used vehicles at a depot in Hooksett and we are confident that we could purchase a reasonable used vehicle with the anticipated balance.

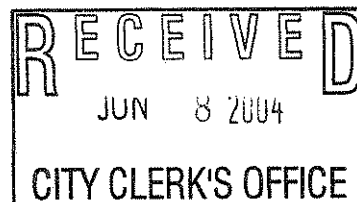
Your consideration of this request would be greatly appreciated. I will be available to address any questions you may have on this matter.

Sincerely,

Kevin A. Sheppard, P.E.
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.
Melinda Salomone-Abood



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Motorized Equipment Replacement
CASH - FY04

Department	Budget	Actual	Balance
Maintenance	\$ 50,000.00	\$ (43,690.85)	\$ 6,309.15
Police			
Police Cruiser	\$ 26,000.00	\$ (26,000.00)	\$ -
Cruisers approved 3/04	\$ 204,000.00	\$ (204,000.00)	
Cruisers approved 5/11	\$ 230,000.00	\$ (230,000.00)	
Highway			
Club Cab Pick-up	\$ 33,000.00	\$ (29,521.77)	\$ 3,478.23
Unassigned			
	\$ 11,000.00		\$ 11,000.00

Total Cash MER \$ 554,000.00 \$ (533,212.62) \$ 20,787.38



May 27, 2004

Alderman Dan O'Neil, Chairman
Community Improvement Committee
City of Manchester
One City Hall
Manchester, NH 03101

RE: Support for Mill City Festival

Dear Alderman O'Neil and Members of the Community Improvement Committee,

Each year Intown Manchester receives funding through the CIP process for the Summer Concert Series and Downtown Event Support. Our popular summer concerts regularly draw audiences of more than 1000, and some of the events we support have drawn crowds of 5,000 and more in a single day. Utilizing a reimbursement system, all transactions are strictly accounted for, before the City issues payment.

In reviewing our CIP account balance for FY 04, I discovered that by June 30, there will be approximately \$2500 remaining for concerts. It is unusual that this situation has occurred, but our frugality last year (based on the cost and popularity of performers) results in a potential opportunity for another group this year, if you'll agree to my proposal. We are looking at directing the balance of our 2004 funding to the Mill City Festival, which is scheduled for September, and we request your favorable response.

As you know, an important aspect of keeping cities healthy and vibrant is to encourage event producers to utilize urban space for their events. Outdoor events are very popular with the public, and they have the potential to draw thousands of people into the city. We regularly entertain requests for funding assistance by organizations wishing to host events in downtown Manchester. Producing a public event can be a risky undertaking, and it requires a great deal of support, both from sponsors and from volunteers. Budgets are stretched to the maximum to pay for performers, audio support and staging; the result is that advertising budgets are frequently quite skimpy or even nonexistent. To ensure that the public can learn about the event, our support usually is directed toward augmenting the budget for advertising and promotions. In some cases, we cover the cost of hiring police details and/or park fees and attendants.

We feel that the Mill City Festival is wholesome and worthy of assistance through our program. It has the potential to grow into the city-wide festival that Riverfest started out to be, and the \$2500 remaining from FY 04 would go a long way toward achieving that goal for this year.

Thank you for your consideration of this request.

Sincerely yours,

A handwritten signature in cursive script that reads "Stephanie Lewry".

Stephanie Lewry, Executive Director
Cc Sam Maranto, Community Improvement Program

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City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Six Hundred Thousand Dollars (\$1,600,000) for the 2005 CIP 411305, South Main Street Fire Station Rehabilitation Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of One Million Six Hundred Thousand Dollars (\$1,600,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 411305, South Main Street Fire Station Rehabilitation Project	\$1,600,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

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City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Six Hundred Thousand Dollars (\$1,600,000) for the 2005 CIP 411305, South Main Street Fire Station Rehabilitation Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Initiation	07/01/04
2	Completion	06/30/06
3		
4		
5		

Expected Completion Date:

Line Item Budget

	BOND			TOTAL
Salaries and Wages	\$12,000.00	\$0.00	\$0.00	\$12,000.00
Fringes	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Design/Engineering	\$200,000.00	\$0.00	\$0.00	\$200,000.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$1,285,000.00	\$0.00	\$0.00	\$1,285,000.00
Other	\$100,000.00	\$0.00	\$0.00	\$100,000.00
TOTAL	\$1,600,000.00	\$0.00	\$0.00	\$1,600,000.00

Revisions

COMMENTS

Prior to initiation of contractor solicitation, CIP Committee will be provided with a detailed cost estimate for the rehabilitation of the station. Approval to move forward will be forthcoming after CIP's review.

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Four Million Four Hundred Forty Thousand Dollars (\$4,440,000) for the 2005 CIP 811405, Building Improvements Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Four Million Four Hundred Forty Thousand Dollars (\$4,440,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 811405, Building Improvements Project	\$4,440,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

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City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Four Million Four Hundred Forty Thousand Dollars (\$4,440,000) for the 2005 CIP 811405, Building Improvements Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: 811405 Project Year: 2005 CIP Resolution: 6/1/2004
 Title: Building Improvements Amending Resolution:
 Administering Department: Highway - Building Maintenance Division Revision:

Project Description: Various improvements to City facilities to include: Roof Replacement \$985,000 Building Maintenance; Police Station Improvements \$210,000 Building Maintenance; Security \$100,000 Human Resources - Highway will work with Human Resources; Library HVAC/Facility Improvements \$2,950,000 Building Maintenance; Furnishings \$195,000 Elderly Services.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Project Initiation	7/1/04
2	Project Completion	6/30/05
3		
4		
5		

Expected Completion Date: 6/30/2005

Line Item Budget

	BOND			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$352,000.00	\$0.00	\$0.00	\$352,000.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$110,000.00	\$0.00	\$0.00	\$110,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$195,000.00	\$0.00	\$0.00	\$195,000.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$3,783,000.00	\$0.00	\$0.00	\$3,783,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$4,440,000.00	\$0.00	\$0.00	\$4,440,000.00

Revisions

COMMENTS

Funding authorization for the Library Improvements is restricted to design/engineering at this time to accurately determine construction costs. Authorization to proceed with construction will be given after review of design documents.

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000) for the 2005 CIP 710205 Public Works Infrastructure Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 3 contains all sources of Cash funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to provide funding for the Hands Across the Merrimack project; and


WHEREAS, funds in the amount of \$750,000 are available from the sale of the Canal Street Parking Garage;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

By increasing:

FY2005 CIP 710205 – Public Works Infrastructure - \$750,000 Cash
from \$2,010,000 (\$1,710,000 Bond and \$300,000 Other) to \$2,760,000 (\$1,710,000 Bond; \$750,000 Cash and \$300,000 Other)

Resolved, that this Resolution shall take effect upon its passage.



City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Seven Hundred and Ten Thousand Dollars (\$1,710,000) for the 2005 CIP 710205, Public Works Infrastructure Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of One Million Seven Hundred and Ten Thousand Dollars (\$1,710,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2005 CIP 710205, Public Works Infrastructure Project	\$1,710,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.



City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of One Million Seven Hundred and Ten Thousand Dollars (\$1,710,000) for the 2005 CIP 710205, Public Works Infrastructure Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants

Federal Grant:
 Grant Executed:

Environmental

Review Required:
 Completed:

Critical Events

1	Project Initiation	7/21/04
2	Project Completion	6/30/05
3		
4		
5		
Expected Completion Date:		6/30/2005

Line Item Budget

	BOND	OTHER	CASH	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$420,000.00	\$0.00	\$0.00	\$420,000.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$980,000.00	\$0.00	\$0.00	\$980,000.00
Other	\$310,000.00	\$300,000.00	\$750,000.00	\$1,360,000.00
TOTAL	\$1,710,000.00	\$300,000.00	\$750,000.00	\$2,760,000.00

Revisions

COMMENTS

Other = Materials. Car Impound Lot - \$200,000 and Mission Avenue - \$110,000. Granite Street - \$730,000 in Contracts and \$420,000 Land Acquisitions. Hands Across The Merrimack - \$300,000 Other, \$250,000 Bond and \$750,000 from sale of Canal Street Garage.

7

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Amending the FY 2004 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Thousand Dollars (\$30,000) for FY2004 CIP 713204 Public Works ROW Improvement Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 CIP as contained in the 2004 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional funding from private donations in the amount of \$30,000 for the 50/50 Sidewalk Program;

NOW, THEREFORE, be it resolved that the 2004 CIP be amended as follows:

By adding:

FY2004 713204 – Public Works ROW Improvement Project - \$30,000 Other
(from \$720,000 Bond and \$50,000 Other to \$720,000 Bond and \$80,000 Other)

Resolved, that this Resolution shall take effect upon its passage.

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**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission
Edward J. Belaski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

June 11, 2004

Mr. Daniel P. O'Neil
Chairman, C.I.P. Committee
621 Lake Avenue
Manchester, NH 03103

Re: C.I.P. Budget

Dear Alderman O'Neil:

Due to popularity of the 50/50 Program, we have had no trouble in the past spending a significant amount greater than the \$50,000 proposed within the 2004 C.I.P. budget. Because of this, we would like to transfer \$30,000 earmarked for the Discretionary Sidewalks funds to the 50/50 Program.

I understand from Planning Dept staff that if we increase the 50/50 funding as requested, the FY 2005 C.I.P. budget will have to be amended to reflect the additional \$30,000 in private funds (Residents' portion of the 50/50 Program).

Sincerely,

for Bruce A. Thomas, P.E.
Engineering Manager

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CIP BUDGET AUTHORIZATION

CIP #: 713204

Project Year: 2004

CIP Resolution: 6/9/2003

Title: Public Works ROW Improvement Project

Amending Resolution: 5/18/2004

Administering Department: Highway Department

Revision: #1

Project Description

Various right of way improvements to include: Street Reconstruction \$145,000; Brown Avenue \$175,000; Discretionary Sidewalks \$320,000; 50/50 Program \$80,000.

Federal Grants

Federal Grant: No

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Project Initiation	5/26/04
2	Project Completion	06/30/05
3		
4		
5		

Expected Completion Date:

6/30/2005

Line Item Budget

	BOND	OTHER		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$720,000.00	\$80,000.00	\$0.00	\$800,000.00
TOTAL	\$720,000.00	\$80,000.00	\$0.00	\$800,000.00

Revisions

Revision #1 - authorizes an additional \$30,000 of private resident funds for the 50/50 Program and reallocates \$30,000 of Bond funding from Discretionary Sidewalks to 50/50 Sidewalk Program to match additional private funds.

COMMENTS

Project is expedited from FY2005

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Twelve Thousand Ten Dollars (\$112,010) for the 2005 CIP 214005 Wrap For Youth Resiliency Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funding in the amount of \$112,010 from the Department of Health and Human Services for the implementation of the Wrap For Youth Resiliency Project;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

By adding:

FY2005 CIP 215004 – Wrap For Youth Resiliency Project - \$112,010 State

Resolved, that this Resolution shall take effect upon its passage.

9

CIP BUDGET AUTHORIZATION

CIP #: 214005

Project Year: 2005

CIP Resolution: 6/1/2004

Title: Wrap for Youth Resiliency Project

Amending Resolution

Administering Department: Office of Youth Services

Revision:

Project Description

Implementation of a new program focusing on a multifaceted approach to reducing juvenile delinquency in the City. Program will be a joint effort among various City Departments, i.e. OYS, Schools, Police and the State YDC.

Federal Grants

Federal Grant:

No

Environmental

Review Required:

No

Grant Executed:

Completed:

Critical Events

1	Project Initiation	Oct. 2004
2	Project Completion	06/30/05
3		
4		
5		

Expected Completion Date:

6/30/2005

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$112,010.00	\$0.00	\$0.00	\$112,010.00
TOTAL	\$112,010.00	\$0.00	\$0.00	\$112,010.00

Revisions

COMMENTS

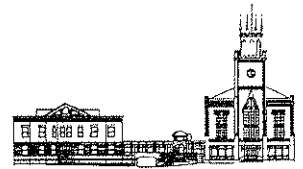


Robert S. MacKenzie, AICP
Director


CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP
From: Robert S. MacKenzie 
Date: July 14, 2004
Subject: OYS Grant

The City's application for the Wrap for Youth Resiliency Project Grant has been approved for first year funding in the amount of \$112,010.00. In order that this project may get underway the attached amending resolution and budget authorization will need to be reviewed and a recommendation made to the Full Board for approval. As such your consideration of the attached documents is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us

9



John A. Stephen
Commissioner

Rodney H. Corey
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR JUVENILE JUSTICE SERVICES

45 SOUTH FRUIT STREET, TOBEY BLDG., CONCORD, NH 03301
603-271-4695 FAX: 603-271-0849 TDD Access: 1-800-735-2964

July 9, 2004

Martin Boldin
Director
City of Manchester
Office of Youth Services
1528 Elm Street
Manchester, NH 03101

Re: The Wrap for Youth Resiliency Project
OJJDP FFY 03

Dear Mr. Boldin:

Congratulations!! The NH State Advisory Group on Juvenile Justice has approved the proposal The Wrap for Youth Resiliency Project Program in the amount of \$112,010 effective October 1, 2004 through September 30, 2005 contingent upon submission of the Contract Packet. This packet will be mailed to you in July. Please review this packet carefully as it has changed significantly from previous years packets. Forms that require signatures must have original signatures. The submission date for the contract packet is August 1, 2004 and must be mailed to my attention to:

DJJS
45 South Fruit Street
Concord, NH 03301

Information regarding the submission of the quarterly progress reports and invoice will be mailed, under separate cover at a later date. Please feel free to contact me should you have any questions relative to the paperwork at 271-4724.

Thank you for your continued service to the youth of New Hampshire.

Sincerely,

Pamela L. Sullivan, MS
Juvenile Justice Specialist

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City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Forty Two Thousand Nine Hundred Sixty Four Dollars (\$242,964) for the 2005 CIP 410005 Comprehensive Wellness Matching Grant Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State, and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept Federal Grant funds in the amount of \$242,964 for the conduction of the Fire Department's Wellness Program;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

By increasing:

FY2005 CIP 410005 – Comprehensive Wellness Matching Grant Program - \$242,964 Federal
From \$245,000 (\$95,000 Cash & \$150,000 Federal) to \$487,964 (\$95,000 Cash & \$392,964 Federal)

Resolved, that this Resolution shall take effect upon its passage.

10

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Project Initiation	07/21/04
2	Project Completion	06/30/05
3		
4		
5		

Expected Completion Date:

Line Item Budget

	CASH	FEDERAL		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$95,000.00	\$392,964.00	\$0.00	\$487,964.00
TOTAL	\$95,000.00	\$392,964.00	\$0.00	\$487,964.00

Revisions

Revision #1 - adding \$242,964 of Federal funds for a total of \$392,964.

COMMENTS

Total project cost is \$561,376 of which \$168,412 is the local match, \$73,412 of that match will be provided through the Human Resources Departmental Budget. Total Federal Grant is \$392,964, original 2005 CIP approved \$150,000 Federal funds with an additional \$242,964 authorized through an Amending Resolution.

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Amending the FY 2005 Community Improvement Program, authorizing and appropriating funds in the amount of Fourteen Thousand Nine Hundred Ninety Three Dollars (\$14,993.00) for FY2005 CIP 411405 Project Safe Neighborhoods Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the United States Department of Justice to implement gun safety programming in City neighborhoods;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

By adding:

FY2005 411405 -- Project Safe Neighborhoods - \$14,993 Federal

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: 411405

Project Year: 2005

CIP Resolution: 6/1/2004

Title: Project Safe Neighborhoods

Amending Resolution: 6/20/2004

Administering Department: Police Department

Revision:

Project Description

Gun Safety Programming

Federal Grants

Federal Grant: Yes

Environmental

Review Required: No

Grant Executed:

Completed:

Critical Events

1	Program Initiation	7/20/04
2	Program Completion	9/30/05
3		
4		
5		

Expected Completion Date:

9/30/2005

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$7,997.00	\$0.00	\$0.00	\$7,997.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$6,996.00	\$0.00	\$0.00	\$6,996.00
TOTAL	\$14,993.00	\$0.00	\$0.00	\$14,993.00

Revisions

COMMENTS

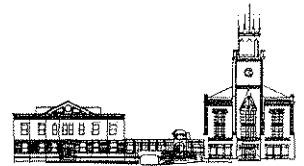


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie
Director of Planning

Date: July 20, 2004

Subject: Police Department – CIP #411405 - Project Safe Neighborhoods

The Police Department has notified us that the City has received a grant from the United States Department of Justice totaling \$14,993 to provide gun safety programming in City neighborhoods.

As such, we have prepared the appropriate Amending Resolution and budget authorization forms necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us

11



John A Jaskolka
Chief

City of Manchester Police Department

Ralph Miller Public Safety Center
351 Chestnut Street Manchester, New Hampshire 03101-2294
(603) 668-8711 Business Phone
(603) 668-8941 Main Fax
(603) 628-6137 Administrative Offices Fax

Commission

James A. McDonald, Sr.
John J. Tenn
Nury Marquez
Thomas D. Noonan
Calvin T. Cramer

Deputy Chiefs

Richard P. O'Leary
Glenn S. Leidemer
Gary T. Simmons

Executive Secretary
Kim Demers

June 16, 2004

To: Todd Fleming
From: Steve Hoeft, BSO
Re: Project Safe Neighborhoods

Attached is another U.S. Department of Justice Grant Award for an amount of \$14,993.00 for Project Safe Neighborhoods, Gun Safety.

This grant is for 06/02/04 to 09/30/05.

The funds breakdown is as follows:

Salary	-	\$7,997
Other	-	\$6,996

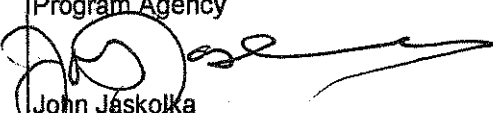
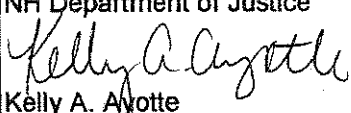
Please process this as a project for approval.

Sincerely,


Steven L. Hoeft
Business Service Officer

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



STATE OF NEW HAMPSHIRE DEPARTMENT OF JUSTICE GRANT AWARD		
Agency Name: Manchester Police Dept.		Vendor No.: 93049
Program Name: Project Safe Neighborhoods		Amount: \$14,993.00
Grant Start Date: 06/02/2004	State Grant Number: 2003PS11	
Grant End Date: 09/30/2005	Federal Grant Number: 2003GPCX0161	
IFS Appropriation No.: 010-020-3370-090		
Head of Agency	Project Director	Fiscal Officer
John Jaskolka Chief of Police 351 Chestnut Street Manchester, NH 03101 668-8711	Richard O'Leary Captain	Steven Hoeft Business Services Officer 668-8711
Federal Grant Name: Project Safe Neighborhoods		
Federal Agency: United States Department of Justice		
Bureau/Office: Office of Justice Programs		
CFDA Number: 16.609		
Purpose of Grant: Gun Safety Programming		
Financial Requirements: See signed Program Conditions and Guidelines.		
Match Requirements: None		
Reporting Requirements: Monthly or quarterly Financial reports Annual performance report and audit Adherence to State and Federal guidelines and conditions		
Approval	Program Agency	NH Department of Justice
Name	 John Jaskolka	 Kelly A. Ayotte
Title	Chief of Police	Deputy Attorney General
Date	6/10/04	
All terms of this grant award are not valid unless signed by both authorized parties.		

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Amending the FY2005 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for FY2005 CIP 610105 Second Street Mill Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

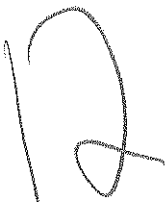
WHEREAS, the Board of Mayor and Aldermen desires to support the needed development and construction of affordable housing at the Family Mill at 394 Second Street estimated to cost approximately \$250,000 and;

WHEREAS, existing funds in at least that amount are available from Affordable Housing Trust Funds;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

- 1) **By decreasing:**
Affordable Housing Trust Fund - \$150,000
- 2) **By increasing:**
CIP 610105 Second Street Mill Project - \$150,000 Affordable Housing Trust Fund
From \$450,000 (\$250,000 HOME & \$200,000 Affordable Housing Trust Fund)
To \$600,000 (\$250,000 HOME & \$350,000 Affordable Housing Trust Fund)

Resolved, that this Resolution shall take effect upon its passage.



CIP BUDGET AUTHORIZATION

CIP #: 610105

Project Year: 2005

CIP Resolution: 6/1/2004

Title: Second Street Mill

Amending Resolution: 6/20/2004

Administering Department: Families In Transition

Revision: 1

Project Description

Funding for the conversion of the Crafts & Green Shoe Factory into a mixed use facility containing 33 units of workforce housing and the site of "Family OutFITters" thrift store. (Loan)

Federal Grants

Federal Grant: Yes

Environmental

Review Required: Yes

Grant Executed:

Completed:

Critical Events

1	Program Initiation - HOME Contingent upon HUD approval	7/21/04
2	Program Completion	6/30/05
3		
4		
5		

Expected Completion Date:

6/30/2005

Line Item Budget

	HOME	OTHER		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$250,000.00	\$350,000.00	\$0.00	\$600,000.00
TOTAL	\$250,000.00	\$350,000.00	\$0.00	\$600,000.00

Revisions

Revision #1- Increases Affordable Housing Trust Fund \$150,000 (from \$200,000 to \$350,000).

COMMENTS

Funding format to be determined.

2

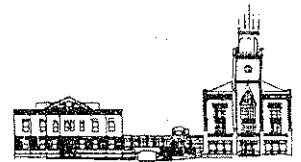


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 
Director of Planning

Date: July 20, 2004

Subject: Families In Transition - CIP #610105
The Family Mill at 394 Second Street

Families In Transition (FIT) has contacted this office requesting an additional \$250,000 of CIP funding beyond the \$450,000 approved in the 2005 CIP for the Family Mill at 394 Second Street Housing Project. This Agency intends to convert the former Crafts & Green Shoe Factory into a mixed use facility that will contain 33 units of workforce housing as well as the "Family OutFITers" thrift store. The total development cost for this project is approximately \$6,000,000 with the requested CIP funding of \$700,000 viewed as necessary to fill their financing gap.

To be consistent with underwriting criteria used on other City funded housing projects; the staff recommends the approval of \$600,000 of CIP funding for this project. While the per unit investment of CIP funding of \$18,182/unit is greater than the City's average of \$17,000 per unit investment on similar housing projects (The Gale Home, Piscataquog River Apartments, The Straw Mansion, and others), it is the staff's view that the renovation of this dilapidated historic mill building will promote reinvestment in a distressed section of the City. It is the staff's recommendation therefore, to increase the project funding from \$450,000 to \$600,000. This can be done by transferring \$150,000 of Affordable Housing Trust Funds to the CIP #610105 Second Street Mill Project.

FYI, the terms of the CIP assistance will be a zero percent interest loan for a term of 30 years. The annual payment of principal is subject to positive cash flow with the balance of unpaid principal due at the end of the thirty-year term. Based upon a projected cash flow statement that has been submitted, annual principal payments are not anticipated. However, it is important to note that the balance of unpaid principal shall be due at the end of the thirty-year term.

The Committee's recommendation for approval to the full BMA of the attached amending resolution and budget authorization is therefore respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Sixteen Thousand Dollars (\$16,000.00) for the 2005 CIP 811605 Valley Cemetery Improvement Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State, and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funds from the Friends of The Valley Cemetery in the amount of \$16,000 for improvements to Valley Cemetery;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

By adding:

FY2005 CIP 811605 – Valley Cemetery Improvement Project - \$16,000 Other

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Project Initiation	07/20/04
2	Project Completion	06/30/05
3		
4		
5		

Expected Completion Date:

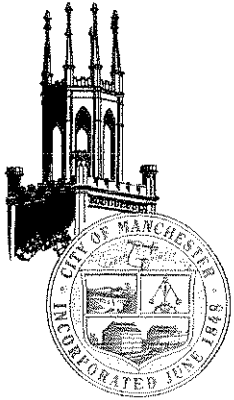
Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$16,000.00	\$0.00	\$0.00	\$16,000.00
TOTAL	\$16,000.00	\$0.00	\$0.00	\$16,000.00

Revisions

COMMENTS

Funds in the amount of \$16,000 from Friends of The Valley Cemetery




CITY OF MANCHESTER

OFFICE OF THE MAYOR

Robert A. Baines
Mayor

One City Hall Plaza
Manchester, NH 03101-1932
Phone: 603.624.6500 (V/TTY)
Fax: 603.624.6576
www.ManchesterNH.gov

Memo to: Committee on Community Improvement

From: Bill Jabjiniak 
Destination Manchester Coordinator

Subject: Downtown Sidewalk Construction

Date: July 13, 2004

With the success of the Lowell Street Sidewalk Project, a neighboring business has requested that we extend the sidewalk northerly along the east side of Kosciuszko Street through the property at 21 Kosciuszko Street.

In exchange, they will contribute \$25,000 toward this sidewalk and lighting improvement. The balance of the estimated cost to complete this work is \$75,000. I have discussed this with the Planning and Community Development Director in addition to CIP staff. The work is eligible for Community Development Block Grant funding and staff is currently searching for available monies. If funding is identified before the Committee meeting, a budget authorization and amending resolution will be presented at that time.

If you have any questions, please do not hesitate to call.

Cc: Bob MacKenzie
Sam Maranto

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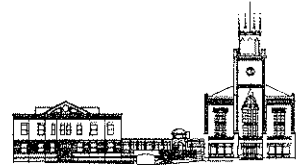


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

June 8, 2004

Committee on Community Improvement Program
Board of Mayor and Aldermen, City Hall
One City Hall Plaza
Manchester, NH 03101

re: *Authorization to apply for an EDA grant*

Honorable Committee Members:

This is to request authorization to apply for a grant from the Economic Development Administration (EDA). We have recently been made aware of a grant of up to \$68,000 for economic development planning. This grant would require a 50% match and we would be proposing to match the \$68,000 with HUD CDBG funds and in-kind services.

We would propose to use the funding for the following purposes:

- 1) Completion of the CEDS Annual Report. This report is required to qualify the City for any funding from the EDA.
- 2) "Strategy for the New Economy". This would be a full analysis of Manchester's economy and how it will fit into the world economy. It will focus on key businesses and jobs in the next decade and provide a strategy for how the City can best assure its future economic success. This report would also form the basis for one of the key chapters of the upcoming Community Master Plan.
- 3) Redevelopment Planning for the South Downtown. This would include several activities including: redevelopment opportunities for the Jac Pac site, siting of a future rail station, and infrastructure design such as the design for sidewalks and placement of utilities underground. The project area would generally be bounded by Granite Street, the Merrimack River, Queen City Avenue and Willow Street.

We will be available to the Committee to review this matter if you have any questions.

Sincerely,

Robert S. MacKenzie
Director of Planning
& Community Development

William Jabjiniak
Destination Manchester
Coordinator

Jane Hills
Assistant Director
Economic Development
Office

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 FAX: (603) 624-6529
E-mail: planning@ci.manchester.nh.us
www.ci.manchester.nh.us

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**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

July 14, 2004

C.I.P. Committee of the Honorable
Board of Mayor and Aldermen
CITY OF MANCHESTER
One City Hall Plaza,
Manchester, New Hampshire 03101

Attn: Leo R. Bernier, City Clerk

Re: FY'05 – Cash M.E.R.

Dear Committee Members:

Attached, please find the recommendation for allocation of the FY'05 Motorized Equipment Replacement money. It is anticipated that twenty (20) police cruisers will be replaced in the near future, therefore it is recommended that twelve (12) be sent to auction and eight (8) be allocated per the attached sheet.

I will be available to address any questions you may have on this matter.

Sincerely,

Kevin A. Sheppard, P.E.
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.
Max Sink
Deputy Chief Frank Monnelley
Barbara Connor
Chief John Jaskolka
Ron Ludwig, Dir.
Mindy Salomone-Abood

Encl.

16

FY'05 M.E.R. Cash Summary

Approved budget	\$ 200,000.00
---- Vehicle Mtce.	<u>- 50,000.00</u>
Balance:	\$ 150,000.00

Bldg. Dept. (replace 1991 Chevy Cavalier)	12,000.00
Fire Dept. (replace 1987 Mtce. truck)	35,000.00
BMD (replace 1991 van)	25,000.00
Hwy. Dept. (replace pick-up/plow)	45,000.00
Parks/Rec. Dept. (replace pick-up)	<u>32,000.00</u>
Balance:	\$ - 0 -

Twenty Police Cruisers

- Replace (2) vehicles at Traffic Department
- Replace (2) vehicles at Highway Department
- Replace (1) vehicle at Human Resources
- Replace (2) pool vehicles
- Add one vehicle for Facilities Superintendent.
- Replace one (1) Police Cruiser with the revenue from the sale of twelve (12) cruisers at auction.

16

FY' 05 CASH REQUESTS

Building	Chev. Cav.	1991	\$	14,500.00
	Ford Ranger	1994	\$	14,500.00
Clerk	Van	2001	\$	22,000.00
Fire	Car 13 - Maint. Truck	1987	\$	35,000.00
	Car 11 - Van	1985	\$	18,000.00
Highway	525 - Pickup	1987	\$	45,000.00
BMD	23 Van	1991	\$	25,000.00
	33 Van	1991	\$	25,000.00
P&R	9 - Pickup	1989	\$	32,000.00
Police	Cruiser		\$	28,000.00
Traffic	Car	1995	\$	23,500.00

NOTE: Bolded vehicles are being replaced.

16



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission
Edward J. Beleski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

June 25, 2004

C.I.P. Committee of the Honorable Board of
Mayor and Aldermen
CITY OF MANCHESTER
One City Hall Plaza,
Manchester, New Hampshire 03101

Attn: Leo R. Bernier, City Clerk

Re: *Equipment Purchase*

Dear Committee Members:

The Environmental Protection Division of the Highway Department was budgeted \$25,000 for the purchase of a sewer jet trailer. This piece of equipment will be utilized by the Department for maintenance of sewer lines. Whereas this is a new piece of equipment, I hereby request your approval for the issuance of a new license plate.

I will be available to address any questions you may have on this matter.

Sincerely,

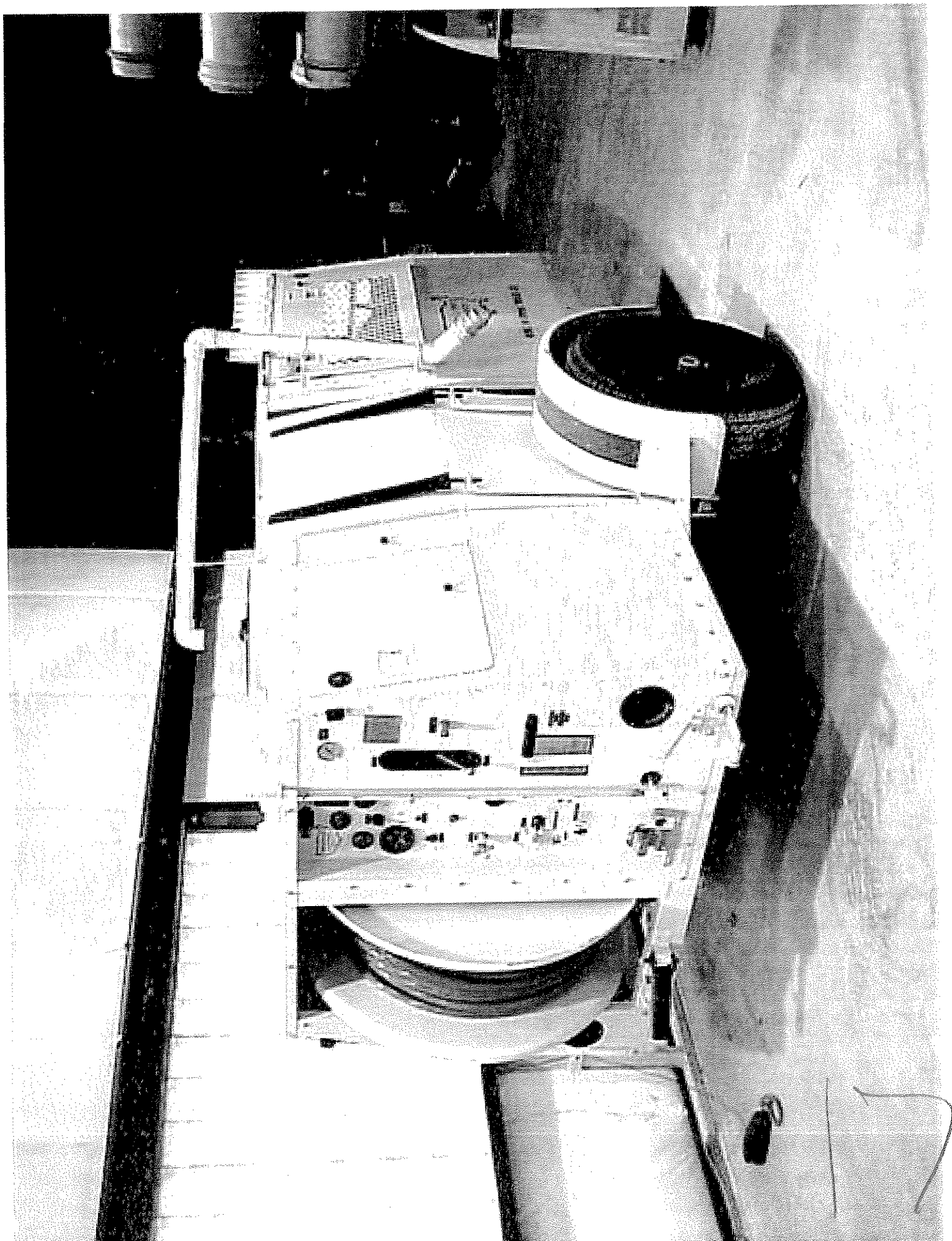

Kevin A. Sheppard, P.E.
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.
Thomas W. Seigle, P.E.

RECEIVED
MANCHESTER CITY CLERK
04 JUN 28 08:27

17





CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

625 Mammoth Road
Manchester, NH 03104-5491
(603) 624-6565 Administrative Office
(603) 624-6514 Cemetery Division
(603) 624-6569 Fax

COMMISSION

George "Butch" Joseph, Chairman
Steve Johnson, Clerk
Michael Worsley
Joseph Sullivan
Sandra Lambert
Ronald Ludwig, Director

**Gill Stadium Field Turf Usage
Conversion Equipment Summary**

In spring of 2004 the playing surface at Gill Stadium was converted to an artificial turf. The intention was for the New Hampshire Fisher Cats baseball team to use this facility through the end of their playing season, roughly late August, at which point it would revert back to the City's care. The playing field was designed as a multi-use facility and some provisions were made to facilitate the autumn change over process to a football venue, such as turf carpet and rubber filler for the sliding boxes and pitchers mound cut outs. Additional gravel was also provided for the spring changeover back to baseball venue. However, much of the equipment necessary to perform these tasks as well as those required for routine turf maintenance was not provided.

Having limited experience with the care of this type of playing surface, staff members charged with its care have been establishing contacts within the industry and making field trips to examine and assess various similar operations. Early into this effort it became apparent certain crucial items would not be provided to the City once the Fisher Cats organization completed the use of the facility nor was there funding for the purchase of such equipment provided for in the project's budget. A list of items including equipment and service contracts was compiled to identify anticipated needs and attach dollar values for budgeting purposes (Exhibit #1).

The following is an attempt to address each item on this list;

1. The Gator Utility Vehicle is the workhorse for this type of turf and required to pull turf care attachments. Special tires provide proper weight distribution minimizing the chance of damage to turf and underlying bed (Exhibit #2).
2. Tractor with balloon tires assists in transfer of infield materials and snow removal when required. Again, special tires provide proper weight distribution (Exhibit #2).
3. Although a handy piece of equipment (Exhibit #3), it is believed that tasks performed by this piece of equipment can be accomplished with the turf tractor (item #2) and a standard shop vac.
4. A towable utility cart with proper tires would allow an object of substantial weight to be moved on the turf.
5. Provide self-standing fence around perimeter of football and soccer field during school events. Previous fencing was supported by posts sunken into natural turf.

18

6. Plywood is necessary for setting bleachers in outfield area during football season and building causeways when transferring heavy loads.
7. This number is an estimate for structures necessary to store field maintenance supplies on site (gravel, rubber pellets,...).
8. Stencils to provide necessary playing field information.
9. Field striping machine (Exhibit # 4) required to apply correct paint type to field on a regular marking schedule.
10. Field lighting maintenance contract (Exhibit #5) covers field lighting needs over 10 years. Onus of obtaining access to field lights falls on contractor with this agreement. Previously field light maintenance was performed in house with access provided by coordinating with Fire Department for use of their aerial bucket.
11. Snowblower attachment (Exhibit #2) would allow moving of accumulated snow in areas where plowing or tractor accessibility is impractical.
12. Snow removal, though an infrequent occurrence is crucial for field usage. The item priced (Exhibit # 6) is based on current State bid contract for a lightweight 4 wheel drive vehicle with plow assembly. Please note this vehicle can be a part of the Department's active fleet so long as it is available with short notice prior to game time.

One item not identified in the budget projection is a Field Turf Supergroomer (Exhibit # 7), however one such unit will be provided in the Memorial High School field project, and can be used at both facilities. Also solutions for the netting behind the football goal posts will have to be explored, as the old units removed during construction have not been replaced.

This summary is based on knowledge acquired to date. Manpower cost and time requirements are yet to be calculated.



CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

625 Mammoth Road
 Manchester, NH 03104-5491
 (603) 624-6565 Administrative Office
 (603) 624-6514 Cemetery Division
 (603) 624-6569 Fax

COMMISSION

George "Butch" Joseph, Chairman
 Thomas Murphy, Clerk
 Michael Worsley
 Joseph Sullivan
 Steve Johnson
 Ronald Ludwig, Director

Gill Stadium
Anticipated Capital Expenditures
Fiscal Year 2005

The following is a list of items that will be required for this facility to make the transition from a baseball venue to a football/ soccer field in September, the spring transition back to baseball and routine maintenance issues going forward.

\$12,100	Gator Utility Vehicle
13,000	Balloon tired tractor with bucket
11,695	Field brush and vacuum
685	21 cf. Utility cart
5,740	700 linear feet of portable 4' fencing (\$82 x 70)
1,200	Plywood to set bleachers
5,000	Equipment storage and support
700	Football yard marker stencils
5,000	Field striping machine
23,240	Field Lighting Service contract
2,675	Front mount snow blower
<u>19,975</u>	Field plowing equipment (Ford Ranger pick up truck with rubber plow blade)
101,010	

The prices shown are based on research performed to date and actual purchase costs may vary. Assumptions drawn from this indicates an initial capital investment by the City of approximately \$100,000 +/-, with any additional items being addressed in the facility's operating budget during out years.

It is understood that savings will materialize with certain line items (i.e. lawn supplies, irrigation, etc.) but until one annual operation cycle has been completed and corresponding needs assessed (energy usage, field and building use, elevator, etc.), I am hesitant to speculate on net savings. The same logic should be applied to manpower requirements as well.

18

EXHIBIT #2

T & T Power Equipment Inc.
 Route 106, P.O. Box 2163
 Concord, NH 03302-2163
 Phone: (603) 226-2188
 Fax: (603) 226-3906

We Service What We Sell



JOHN DEERE

QUOTATION

CUSTOMER City of Manchester DATE 12/17/03
Parks + Rec Dept.
 ADDRESS ATTN: ROGER GRANDMASON ROUTE BY MIKE
 PHONE 604-6565 ext 337 FAX 604-65669

QTY	CODE	DESCRIPTION	PRICE
		6X4 JOHN DEERE GATOR UTILITY VEHICLE - GAS ENGINE - HIGH FLOTATION TURF TIRES - FULL POWER PACKAGE (FRONT BUMPER, TOW HITCH, RUBBER FLOORMAT, BEDLINER, POWER LIFT BED) HEAVY DUTY FRONT SUSPENSION - 72" FRONT BLADE - 72" FRONT ROTARY BROOM - 72" RUBBER SQUEEGEE FOR BLADE	\$16,849
BM19434	21 cubic ft utility cart	\$1085	DISCOUNT # 4,749
		SALE	\$12,100
		JOHN DEERE 4110 COMPACT TRACTOR - 20HP 3 cylinder diesel engine - TURF TIRES - FOLDING ROLL-OVER PROTECTION - HYDROSTATIC TRANSMISSION - DUAL SELECTIVE CONTROL VALVES - IMATCH QUICK HITCH - 410 FRONT END LOADER - HOOD GUARD - 61" BUCKET - BALLAST BOX	LIST \$18,327 DISCOUNT \$5,327 SALE \$13,000

Quotes Valid for Limited Time

18

We Service What We Sell



JOHN DEER

CUSTOMER CITY OF MANCHESTER, PARKS + REC DATE 1/9/03

ADDRESS ATTN: ROGER GRANDMASON QUOTE BY MICHAEL

PHONE 6024-6565 ext 337 FAX 6024-6569

QTY	CODE	DESCRIPTION	PRICE
		47" TWO STAGE FRONT MOUNT SNOWBLOWER, FRONT QUICK HITCH, FRONT 2000 RPM KIT IMPLEMENT DRIVE + UP STOP KIT FOR 4110	
			\$ 3,374
		* DISCOUNT	\$ 1699
		SALE	\$ 2,675
		* DISCOUNT CONDITIONAL ON PURCHASE OF SNOWBLOWER ON SAME INVOICE AS TRACTOR. DISCOUNTS MAY VARY IF PURCHASED SEPARATELY.	

8

Quotes Valid for Limited Time

Quotes Valid for Limited Time

Goossen

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Turbo Vacs



TV60E



TV60H



TV-40

[Click here to view
TV40 full color literature](#)

[Click to view
full color
literature](#)

Model	TV60E	TV60H	TV-40
Safety Features	Safety latches on all cylinders for service functions; Blower door automatically closes while dumping; Blower brake stops blower quickly; Kill switch at operator seat	Same as TV60E	Minimal Dust Generated Quiet Operation - 90 dba.
Blower Drive	Dual Powerband Belt Driven - NO GEARBOX	Hydraulic Motor-Direct	Double V-Belt Drive with Electric Clutch
Brush Drive	Hydraulic Motor Direct-Drive	Same as TV60E	Same as TV60E
Blower Fan	25" diameter Abrasion Resistant Steel with Replaceable Machined UHMW Poly Liner & 1 1/2" Shaft w/self-aligned bearings supporting both ends	Same as TV60E	-25" diameter x 10" wide Abrasion Resistant Steel with Replaceable Poly Liner and runs at 1300 rpm -1 1/2" Shaft w/self-Aligned bearings
Engine	25HP Kohler gas engine	None	20 HP Kohler Gas
Hydraulics	Cog-Belt Driven from engine	PTO Driven	Belt Driven Hydraulic Pump
Main Frame	11 gauge welded and reinforced steel tubing	Same as TV60E	Same as TV60E
Bearings	Greaseable sealed bearings	Same as TV60E	Same as TV60E
Hopper Capacity	7 cubic yards	Same as TV60E	4 cubic yards
Wheels/Tires	6-Bolt Wheels; Tires-225 x 60R15	Same as TV60E	4-Bolt Wheels 18.5 X 8 Tires
Controls	All Electric Controls from Operator seat.	Same as TV60E	Engine, Blower & Brush Controls on Machine

Turbo-Vac

Page 2 of 2

Pickup Brush	17" dia. x 60" wide pick-up brush w/heavy-duty nylon bristles with adjustable gauge wheels	Same as TV60E	Optional 12" dia. X 52" replaceable brush
Discharge	Hydraulic dump with Automatic Latch Mechanism	Same as TV60E	Mechanical trip and latch system from operator's seat
Tongue & Hitch	Adjustable position tongue and hitch with Screw Jack	Same as TV60E	Adjustable tongue doubles as pick-up height controller
Paint	Durable 2-part polyurethane.	Same as TV60E	Same as TV60E
Dimensions	164" Long x 83" Wide x 85" High	Same as TV60E	135"L x 64"W x 82" H
Weight	2300 lbs - 1046 kg	2250 lbs - 1023 kg	1600lbs. - 730 kg

18


FRANKLIN PAINT CO., INC.**THE TRAFFIC PAINT MANUFACTURER****DISTRIBUTORS OF PAVEMENT MARKING EQUIPMENT & SUPPLIES****"AS DURABLE AS THE HILLS OF OLD NEW ENGLAND"**

December 23, 2003

Manchester Parks and Recreation Department
Attn: Roger Grandmason
625 Mammoth Rd.
Manchester, NH 03104
Phone: (603) 624-6565

RE: 2004 Budget Quote for Graco Model 3900 III, Line Driver and Smithco Stripper

Dear Mr. Grandmason,

Franklin Paint Company respectfully submits 2004 Budget Quote the following prices
for the above referenced equipment:

Graco Line Lazer III Model 3900 (2 Guns) \$4495.00

Includes:

- 4.0 Honda Engine
- Wheel Brake Assembly
- New Smart Control Digital Monitor
- Adjustable Handlebars
- Training Seminar
- 2nd Gun Kit Assembly
- Two Year Bumper to Bumper warranty on all parts and labor (except for Tips & Filters)
- Delivery Included: Stock Item

Graco, Linedriver \$4,295.00

If the Line Driver is purchased in combination w/ the Line Lazer discounts are available.

- 5.5 Honda Engine
- Hydrostatic Drive System
- Adjustable Forward and Reverse Pedals
- Dual Tire Brake System

- Adjustable Seat
- Seat Safety Shut Off Switch
- Adjustable Side Light

Optional Equipment

- | | |
|---|-----------|
| • 25" Straight Line Guide | \$ 70.00 |
| • 40" Straight Line Guide | \$ 80.00 |
| • Suggested Spare Parts Package | \$ 59.90 |
| 4) 60 Mesh Screens 1) Tube Diffuser 1) 16 Mesh Inlet Strainer 1) Bottle Throat Seal | |
| • 20" Tip Extension | \$ 35.70 |
| • 15 Gallon Paint Hopper | \$ 185.00 |

Smithco Topliner 5 Model #44-701 *-fields only* \$6,500.00

- 9.0 Kawasaki Engine
- Hydrostatic Drive System
- Dynamic Braking, through Hydrostatic Transaxle
- 50 Gallon Paint Tank
- Constant Paint Agitation
- Two Spray Boxes (front and side mounted)
- Chain and Sprocket Steering
- Adjustable seat
- 13 foot Turning Radius

Thank you for considering Franklin Paint Co. for the above mentioned equipment. If you have any further questions, please feel free to give us a call at 800-486-0304 or you can contact me directly at 603-491-0203. Thank you again and have a happy and safe holiday season.

Sincerely,

Garrett Garstang
Northern N.E. Regional Sales

18



2107 Stewart Road • PO Box 260 • Muscatine, IA 52761
Phone: (800) 756-1205 • Fax: (800) 374-6402

01/07/04

City of Manchester
Attn: Roger Grandmaison
625 Mammoth Road
Manchester, NH 03104

RE: "10 Club Service™" Proposal – Gill Stadium; 166 Fixtures

Dear Roger,

Thank you for your interest in Musco Lighting's "10 Club Service™". Since we are uncertain of the number of estimated hours on your lighting system, I am basing this quote on the 0 - 300 hour level for this particular field. If we find that the number of annual hours exceed this estimate, then a slight price adjustment may need to be made.

Musco's "10 Club Service™" includes:

- One complete re-lamp of your facility, including lamps and labor.
- All labor and materials to maintain the operation of your lighting system for a period of 10 years or until your system reaches 3000 hours, whichever comes first.
- Toll free, direct access to our Warranty Specialists.
- A fully funded insurance policy that is underwritten by a top-rated insurance company.

Individual lamp outages would be repaired when more than 10% of the lamps are out on any one field or when lamp outages materially impact the playability of any one field. Exclusions are vandalism, major storms or lightning, failure of owner's electrical service, or unauthorized alterations.

Your quote based on 0 - 300 hours of annual usage: \$23,240

Please feel free to call me with any questions or concerns. Thanks again for your interest in Musco Lighting's "10 Club Service™".

Sincerely,

A handwritten signature in cursive script that reads "Jason Schillig".

Jason Schillig
Service & Parts Sales Representative

18

**JOHN GRAPPONE FORD**

PO Box 850 Concord, NH 03302-0850
Chris Pappas 1-800-528-8993 FAX 226-8035



January 14th, 2004

Manchester Parks & Recreation
Manchester, New Hampshire

Attn: Ray Nault

Ref: State Pricing for Ranger

2004 Ford Ranger Base Model Supercab	\$ 14,970.00
Upgrade model, HD Suspension	1,069.00
Towing Package with Wiring	215.00
Limited Slip Rear Axle	295.00
Power Point/Lighter	15.00
4 Door Series	318.00

Sub-Total	\$ 16,982.00
-----------	--------------

Add: Fisher 6½' Homesteader Snowplow	2,631.00
--------------------------------------	----------

Total with Plow Installed	\$ 19,613.00
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Add: Roof Mounted Strobe Light	362.00
--------------------------------	--------

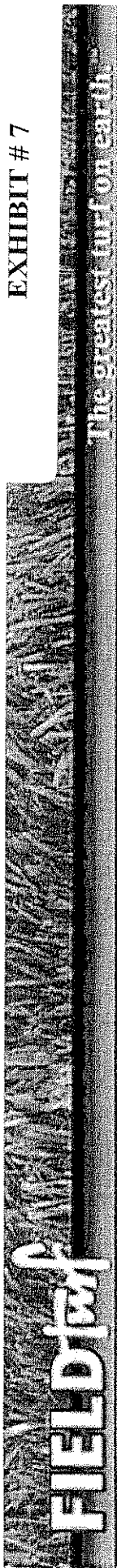
Total w/Plow & Strobe	\$ 19,975.00
-----------------------	--------------

Call me if any questions.

Thank you,

Chris Pappas
Municipal/Fleet

18



18

FIELDturf[®] Supergroomer

& After Sales Service

LOOKS LIKE GRASS...FEELS LIKE GRASS...PLAYS LIKE GRASS.

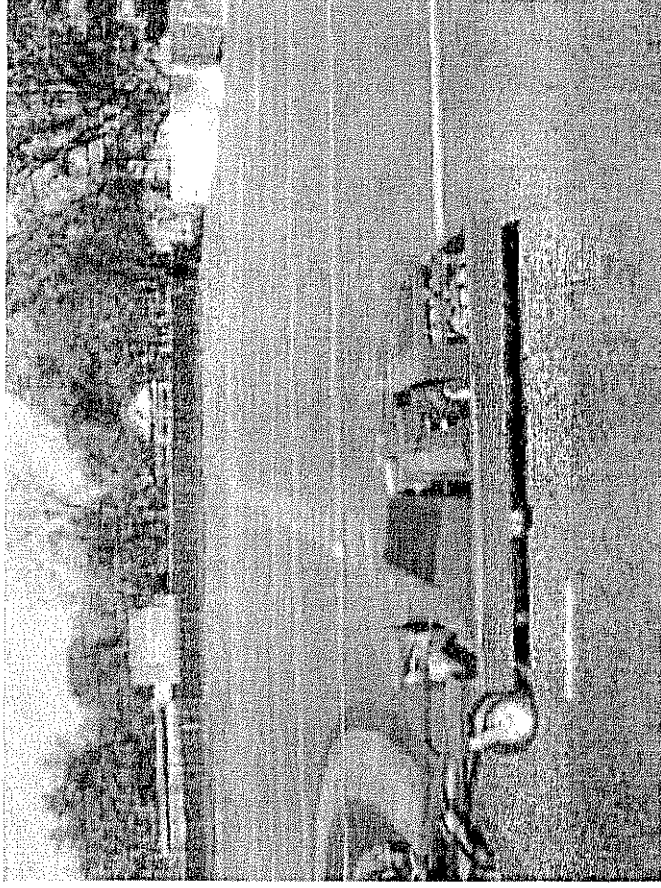
FIELDturf

FIELDturf

"The greatest turf on earth."

The FieldTurf Supergroomer is the premiere field maintenance piece.

It is the only multi-purpose maintenance piece on the market and is only offered by FieldTurf.



LOOKS LIKE GRASS...FEELS LIKE GRASS...PLAYS LIKE GRASS.

FIELDturf

FIELDturf

"The greatest turf on earth."

8

It is a 4-in-1 machine that allows you to:

- Sweep the field of debris
- "Aerate" the surface
- Use tines for a deeper clean
- Brush the surface

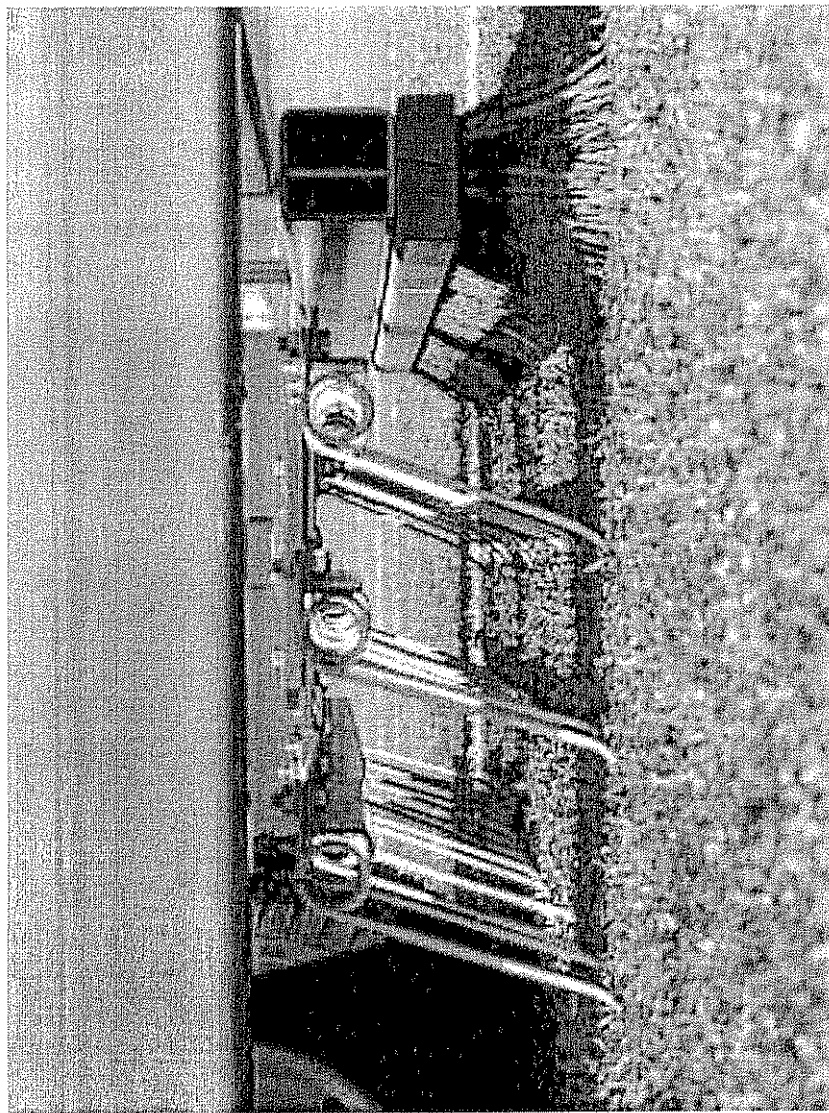
LOOKS LIKE GRASS...FEELS LIKE GRASS...PLAYS LIKE GRASS.

FIELDturf

FIELDturf

The greatest turf on earth.™

Tines and Brush



18

LOOKS LIKE GRASS... FEELS LIKE GRASS... PLAYS LIKE GRASS.

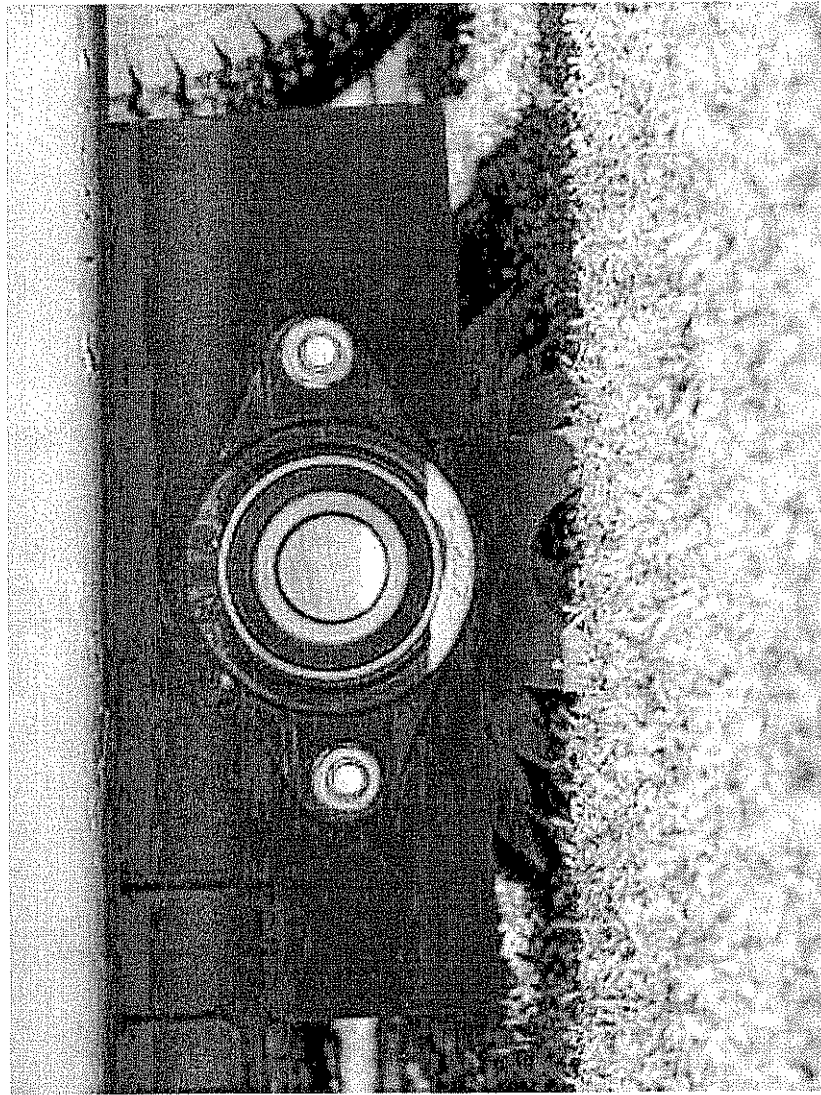
FIELDturf

FIELDturf

The greatest turf on earth™

18

Penetrating Aerator



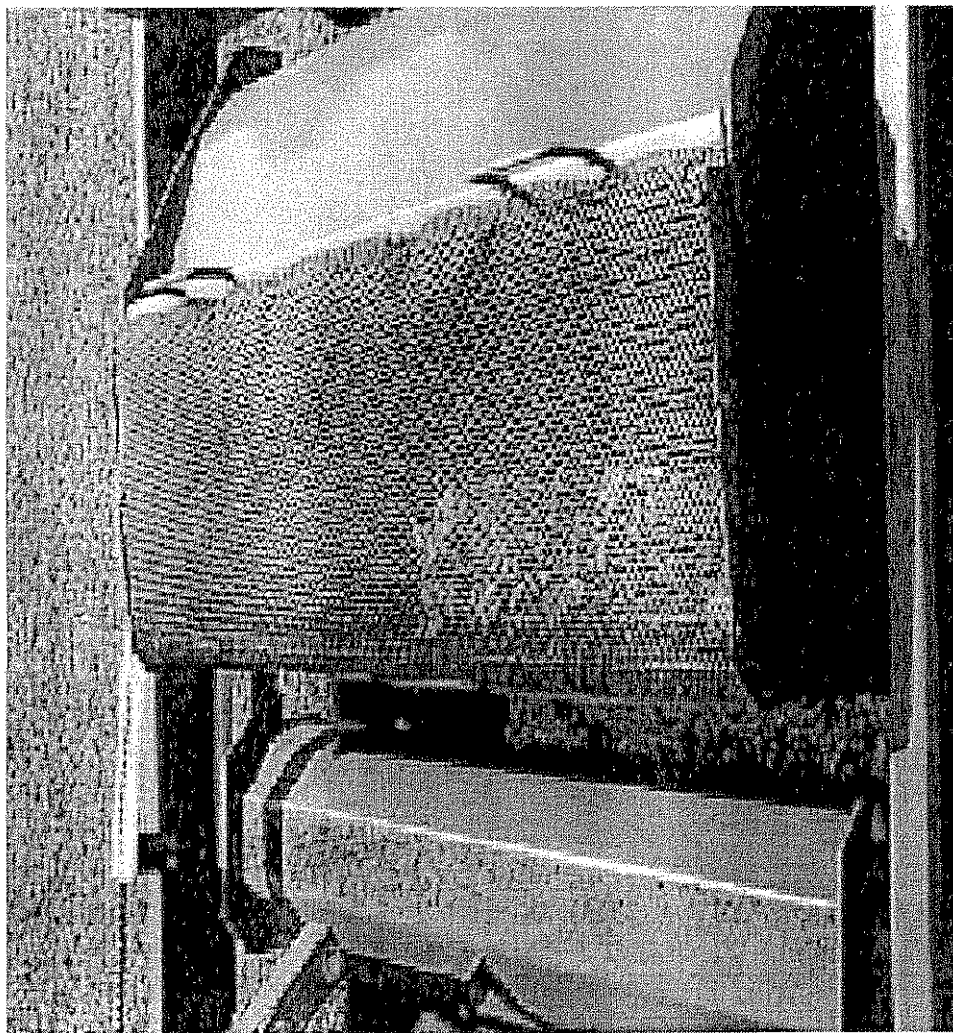
LOOKS LIKE GRASS...FEELS LIKE GRASS...PLAYS LIKE GRASS.

FIELDturf

FIELDturf

The greatest turf on earth.™

Debris Hopper



LOOKS LIKE GRASS... FEELS LIKE GRASS... PLAYS LIKE GRASS.

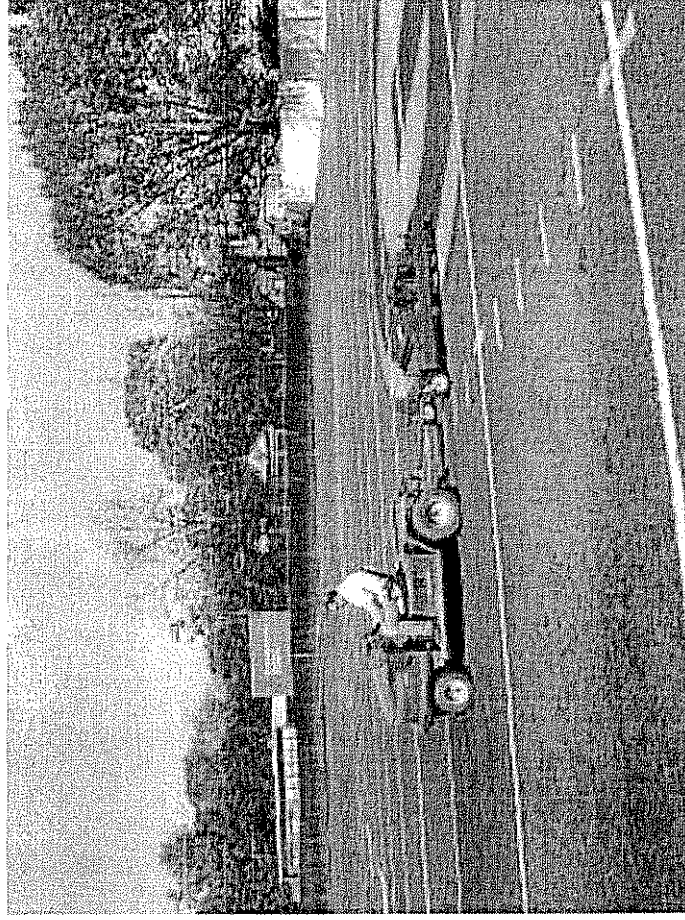
FIELDturf

FIELDturf

The greatest turf on earth.™

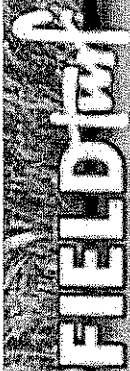
Not only does the FieldTurf Supergroomer perform these functions, but it can totally *groom & clean* a typical field in less than 2 hrs.

The FieldTurf Supergroomer can completely *groom* an average sized field in approximately 1 hour.



LOOKS LIKE GRASS...FEELS LIKE GRASS...PLAYS LIKE GRASS.

FIELDturf



FIELDturf

The greatest turf on earth™

Unlike most pieces of equipment it does not run on hydraulics as its sweeper is mechanically driven by the wheels.

Therefore, it can be towed with just about anything.



LOOKS LIKE GRASS...FEELS LIKE GRASS...PLAYS LIKE GRASS.

FIELDturf

FIELDturf

The greatest turf on earth™



The FieldTurf Supergroomer is sturdy & built to last.

The FieldTurf Supergroomer travels at 3 - 4 miles per hour.

It is only 4 ft 48 inches long and can groom 16,000 - 21,000 linear ft per hour

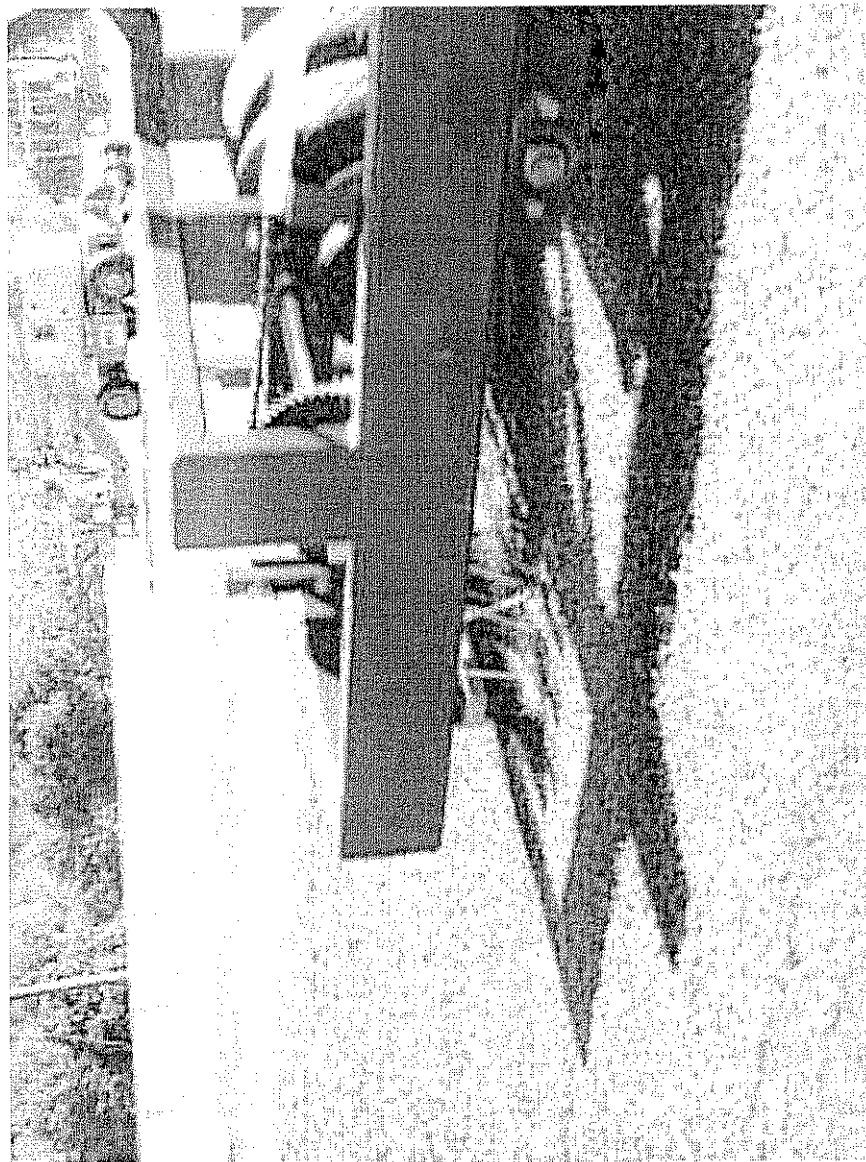
LOOKS LIKE GRASS... FEELS LIKE GRASS... PLAYS LIKE GRASS.

FIELDturf

FIELDturf

"The greatest turf on earth."

Supergroomer In Motion



18

LOOKS LIKE GRASS...FEELS LIKE GRASS...PLAYS LIKE GRASS.

FIELDturf



CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

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Manchester, NH 03104-5491
(603) 624-6565 Administrative Office
(603) 624-6514 Cemetery Division
(603) 624-6569 Fax

COMMISSION

George "Butch" Joseph, Chairman
Steve Johnson, Clerk
Michael Worsley
Joseph Sullivan
Sandra Lambert
Ronald Ludwig, Director

May 6, 2004

Honorable Board of Mayor and Alderman
Finance Committee
One City Hall Plaza
Manchester, NH 03101

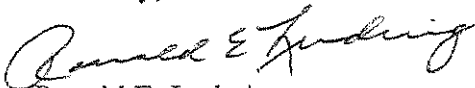
Re: May 3, 2004
Parks, Recreation and Cemetery Budget Presentation

Dear Honorable Board of Mayor and Alderman,

At the above referenced meeting additional information was requested from the Committee on Finance. Enclosed please find the information requested. The items requested were a list of Additional Capitol items we would need to properly operate Gill Stadium once it is returned to the City for its use. The Second was a Department Organizational Chart including the number of employees located in each division of the Department. These items are enclosed for your review. Additionally as a part of our presentation we highlighted several items that were not funded in the Mayors budget. The Department has received several requests from Alderman, taxpayers, and businesses to have these items identified for potential funding. We agree with the importance of the requests but would require additional funds to accomplish these items.

Thanking the Board of Mayor and Alderman for any consideration that could be given to these items and its overall support in the past.

Sincerely,


Ronald E. Ludwig
Director

19



CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

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Manchester, NH 03104-5491
(603) 624-6565 Administrative Office
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Gill Stadium
Anticipated Capital Expenditures
Fiscal Year 2005

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It is understood that savings will materialize with certain line items (i.e. lawn supplies, irrigation, etc.) but until one annual operation cycle has been completed and corresponding needs assessed (energy usage, field and building use, elevator, etc.), I am hesitant to speculate on net savings. The same logic should be applied to manpower requirements as well.

19

Parks, Recreation and Cemetery Department
FY 2005 Additional Budget Requests to Mayors Budget
May 6, 2005

The following items have been requested from various groups of individuals including the Board of Mayor and Alderman, Constituents and Taxpayers over a period of time. In order for the Department to accomplish the items listed below it would need additional funding.

1. Reestablish the City Entry Way Weed Control Program. This would include traffic islands and gateways coming into the City. \$20,000.00
2. Establish right of way brush control program. The Department receives many requests to have brush removed from along the Cities right of way, sidewalks and roadways. The Department would solicit proposals from appropriate parties interested in performing this work. \$20,000.00
3. Pine Grove Cemetery Road Resurfacing. This request was to either overlay or reconstruct certain sections of road at the Pine Grove Cemetery. The current asphalt has deteriorated to the extent that it is dangerous for many of our elderly to walk when visiting. \$20,000.00
4. Manchester School District Fence Repair. The school district makes many requests to have new fabric installed on sections of fence that become unsafe due to normal wear and tear. In order to comply with their request we must have funds to contract this work out. \$15,000.00
5. School District Game Courts. The Department contracts out game court resurfacing at all elementary schools. In order to keep up with this practice and to keep the game courts in usable condition the Department would need funds. \$15,000.00
6. Pine Grove Cemetery Lawn Care. The Department has been attempting to improve the overall condition of several sections of turf within the Cemetery. Many sections of lawn have become infested with grubs. With no funds in place to contract our grub control the condition and overall appearance of the Cemetery continues to decline. \$10,000.00

Total needed to accomplish the above improvements \$100,000.00

19

Tri-State Enterprises

3 SO. BEDFORD ST.
MANCHESTER, N.H. 03101
TELEPHONE 603/668-4840

*Rentals and Sales
Monte Carlo &
Vegas Nite Equipment
Lucky Sevens
Bingo Equipment*

*Video &
Amusement Games
Restaurant Equipment*

May 22, 2004

Board of Mayor & Alderman
City Clerk
1 City Hall Plaza
Manchester, NH 03101

Dear Mayor and Board of Alderman,

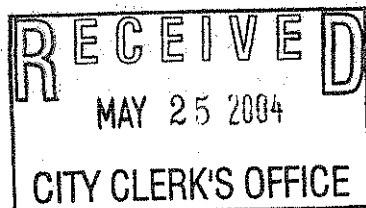
I would like to request to have South Bedford Street closed in front of my business. My business is located at the corner of South Bedford and South Commercial Streets.

Thank you for your time in considering this request.

Sincerely,



Nicholas Bonardi
Tri State Enterprises
Owner



20

A PETITION TO DISCONTINUE A PORTION OF SOUTH BEDFORD STREET

The undersigned, Nicholas Bonardi, respectfully represents that for the accommodation of the public, there is occasion for discontinuing a portion of a certain highway known as South Bedford Street in Manchester, New Hampshire as shown on a plan entitled "Manchester Millyard Housing Authority N.H. R-7 Amoskeag Millyard Project Proposed Resubdivision & Disposition Plan of Parcels 14, 1-5, 1-6 & 1-16" dated November 16, 1975 with revisions by Thomas F. Moran, Inc. and recorded at the Hillsborough County Registry of Deeds as plan 10240. The lay out of the full length of the highway is recorded in book 17 at page 90 of the records of the Highways, Streets and Bridges of the City Clerk of the City of Manchester.

NOW THEREFORE, the undersigned hereby respectfully requests you to discontinue above-described portion of South Bedford Street, and that is henceforth not be utilized for public rights.

Signed

Nicholas Bonardi

DATED this 16 th day of June, 2004. HD

A Legal Description of the portion of South Bedford Street to be discontinued by this petition.

A certain portion of South Bedford Street, between the right of way of South Commerical Street and that part of South Bedford Street that was discontinued by action of the Board of Mayor and Aldermen, in the City of Manchester, County of Hillsborough, State of New Hampshire, more particularly bounded and described as follows:

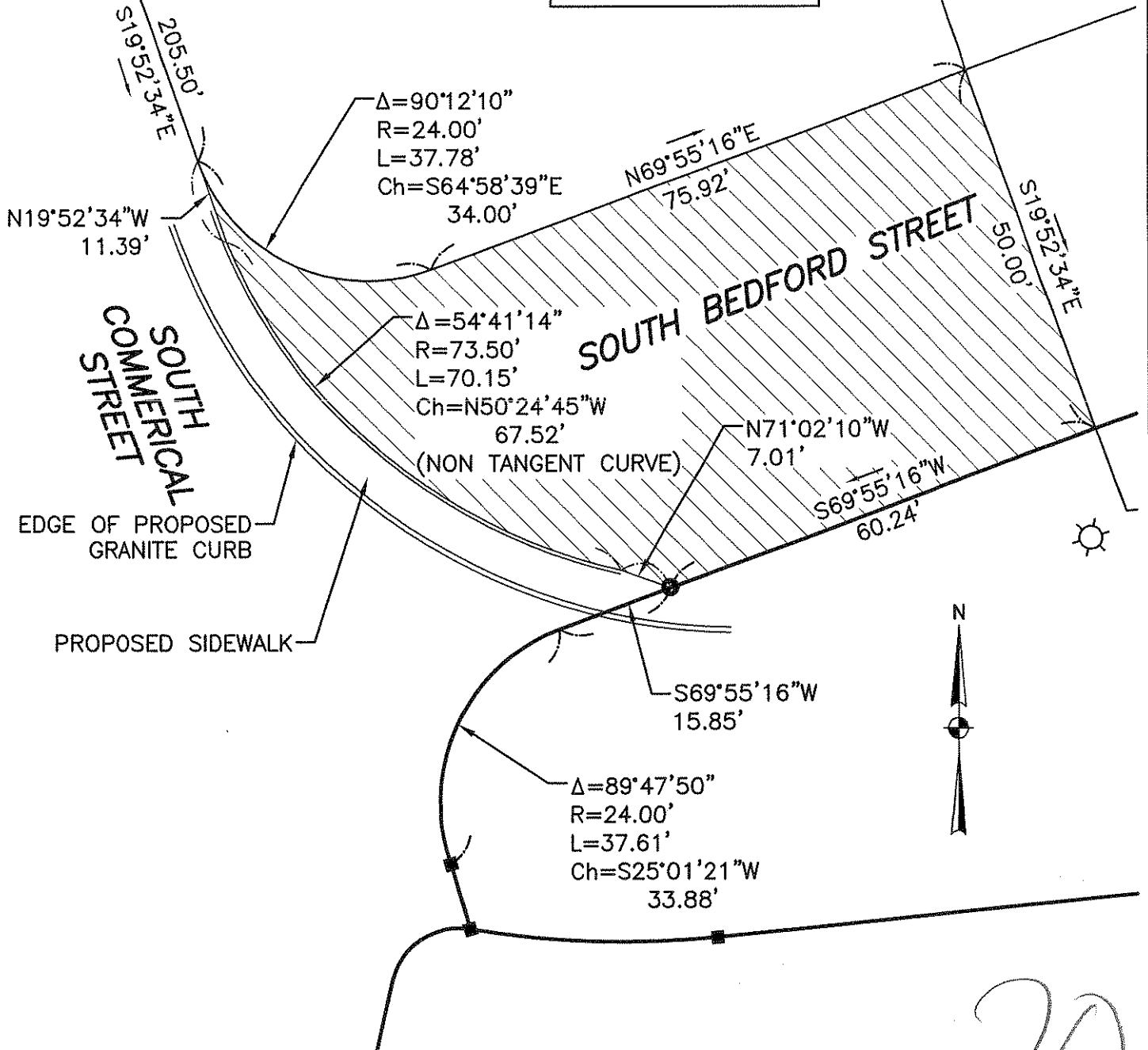
Beginning at a stone bound at a point of curvature in the easterly line of South Commercial Street at the intersection of the northerly line of South Bedford Street; thence, by a left curve with a 24.00' radius an arc length of 37.78' to a point of tangency in the north line of South Bedford Street; thence, N 69° 55' 16" E 75.92' along the north line of South Bedford Street to a point; thence, S 19° 52' 34" E 50.00' across the South Bedford Street right of way to a point in it's southerly line; thence, S 69° 55' 16" W 60.24' along the southerly line of South Bedford Street to a point; thence, N 71° 02' 10" W 7.01' into the existing right of way of South Bedford Street; thence, by a non tangent right curve of radius 73.50' an arc length of 70.15' and a chord of N 50° 24' 45" W 67.52' to a point in the existing right of way; thence, N 19° 52' 34" W 11.39' through the existing right of way to the point of beginning.

Containing 4,335.53 sq. ft. to be the same more or less.

Reserving from the former street the right to install, operate, regulate, maintain, repair, rebuild, replace, or enlarge, in whole or in part, any drainage pipes, safety drains, storm drains, water lines, sewer lines, manholes, catch basins or any fixtures or appurtenances incident thereto at any time within, through, over, and/or under this area of the former street.

20

AREA TO DISCONTINUE
4335.53 SQ. FT.



DISCONTINUANCE PLAN
SOUTH BEDFORD STREET
MANCHESTER, NEW HAMPSHIRE
MAY, 2004

 NORTH

SCALE
1" = 20'



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Henry R. Bourgeois
William F. Kelley
Michael W. Lowry
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

June 15, 2004
#04-077

Tri-State Enterprises
3 South Bedford Street
Manchester, New Hampshire 03101

Attn: Mr. Nicholas Bonardi

Re: *South Bedford Street Discontinuance*

Dear Mr. Bonardi:

Enclosed is the original discontinuance petition and discontinuance plan for South Bedford Street abutting your property. Please review this petition, sign it and return it to this office so that I can send it to the City Clerk's Office. Once they have received the executed petition they will be in a position to schedule a Road Hearing. The Road Hearing will involve a public comment period held at City Hall and a viewing of the area to be discontinued by the Board of Mayor and Aldermen. This Road Hearing can be accomplished in one evening, but due to the Board's summer schedule, I would anticipate the hearing would be held in the fall.

Feel free to contact this office if you have any questions pertaining to this matter.

Very truly yours,

Frank C. Thomas, P.E.
Public Works Director

/c

cc: Alderman Daniel P. O'Neil

Encl.



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

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Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

June 15, 2004

Community Improvement Committee of the Board of Mayor and Aldermen
City Hall
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: Discontinuance of a portion of South Bedford Street

Dear Committee Members,

We have reviewed the referenced item and have found the following:

The current location of South Bedford Street was one of the streets listed in "Dedication of Street Amoskeag Millyard Urban Renewal Project" by Manchester Housing Authority dated January 23, 1980 and was accepted by the Board of Mayor and Aldermen. Being an accepted City Street the discontinuance needs a public road hearing with abutter notification.

Attached is a copy of the discontinuance petition that has been sent to Mr. Bonardi, who has requested the discontinuance.

The Highway Department supports the discontinuance petition in conjunction with the proposed Riverfront Development Project.

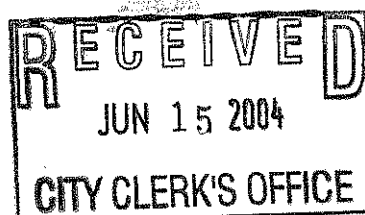
Sincerely,

Frank Thomas, P.E.
Public Works Director

MJM

cc: File

cc: Nicholas Bonardi



20



**City Of Manchester
Department of Highways
Environmental Protection Division**

300 Winston Street
Manchester, New Hampshire 03103-6826
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

Memo

To: Paula L-Kang
From: Thomas W. Seigle, P.E. *T. Seigle*
Date: 06/14/04
Re: Sewer Abatement Request for
Theodora Thanos
135 Cedar St.

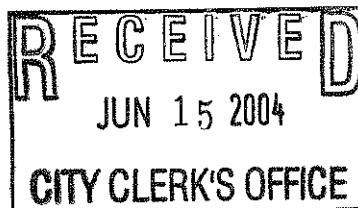
#04-145

Attached is a memo from the billing supervisor recommending an abatement of \$261.95 to the referenced account. I concur with the recommendation.

/djv

Attach

cc June George - EPD
Sue Figg - EPD



Date: June 9, 2004

To: June George/Tom Seigle

From: Susan Figg

Ref: Findings/Recommendations for sewer abatement request for 135 Cedar Street
Act. # 6853-4408

Reason for request:

This customer is requesting abatement for the 1/06/04 – 04/13/04 sewer billing period due to a water pipe leak. Per Mrs. Thanos, the property was vacant and she was not aware of the leak for some time. The average usage on this property for this period is 33ccf. During the period of the extraordinary event, the water usage was 208ccf. The customer has made a good faith payment of \$90.45 for the bill in question.

Supporting backup:

- The customer did supply a plumber's bill to verify the repairs to the broken pipe and the bill is dated within the period of extraneous water usage.
- On 6/09/04 our EPD inspector did a site visit and verified that the pipe that was repaired was in a crawl space in the basement, which had dirt flooring and no drains. Therefore, the water did not go into the sewer system.

Recommendations:

As per our abatement calculation procedures, using average usage for prior 3 years during the period of excessive usage, **I recommend an abatement of \$261.95 be granted.**

agree
J. Seigle

Enclosure

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6-3-04

To Board of Mayor and Aldermen,

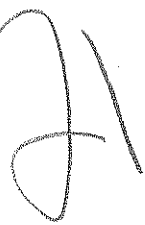
My name is Theodora Thanos. I live at 43 Lodge Street, Manchester, N.H.

I am requesting a sewer charge abatement in the amount of \$261.95, for the property I own located at 135 Cedar Street.

The reason for this request is as follows. The property is on the corner of Cedar and Pine Street. One tenant occupies the Cedar Street side, however, the Pine Street side has been vacant since September. I now have a new tenant that has been periodically doing repairs in hopes of opening a new business, so there hasn't been anyone there until recently, and at that, not very often.

I wasn't aware of any problems until I received a call from the water department in April. They told me that the meter was registering a high amount of water use, so that there must be a problem. When I went to check it out I heard water running, but didn't know where it was coming from, so I called a plumber.

He ended up finding a leak in the crawl space in the cellar, and had to replace a shut off valve to solve the problem. The water leaked onto a dirt



floor, which absorbed the water, so therefore it was not going into the sewer.

I already had to pay the plumber \$75.00, and my water bill was \$240.48, which is normally between \$95–100.00. Now I received the enviornmental bill for \$352.40, which is normally about \$90.00. Copies of these are attached.

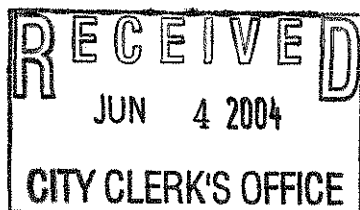
When I called to ask about the bill, the girl said that I had a perfect case for a sewer abatement request, due to the extraordinary events which had occured.

I would appreciate any help you could give me with this matter to adjust my bill, for it will end up costing me a total of \$667.88 for something that was beyond any knowledge or control on my part.

Thank you for your time.

Sincerely,
Theodora Thanos

Theodora Thanos



21

↑ DETACH HERE ↑

↑ DETACH HERE ↑

CUSTOMER THEODORA THANOS

ACCOUNT NUMBER 6851-4408

CYCLE/ROUTE 07-03

SERVICE ADDRESS 135 CEDAR ST

BUSINESS OFFICE MANCHESTER WATER WORKS
281 LINCOLN ST
MANCHESTER NH 03103-5093
(603)624-6494 8am-4:30pm

Service	Period	Days	Meter Number	Mult	Units	Current	Previous	Usage
WA	1/06/04	4/13/04	98 21426404W	1.000	CCF	3143	2935	208
Consumption						Charge		Total
WA	WATER					222.56		222.56
WM	METER SVC CHG 5/8"					17.92		17.92
						Total Current Charges		240.48
						Past Due		.00
						Total Amount Due		240.48
Pay						252.50	After	5/28/04

Service Address: 135 CEDAR ST

Payment Mailing Address:

ENVIRONMENTAL PROTECTION DIVISION
CITY OF MANCHESTER, NH
P.O. BOX 4600
MANCHESTER NH 03108-4600
Phone: (603) 624-6522
Office hours: 8 am - 5 pm, Monday-Friday
Web Site: www.ManchesterNH.gov

Account Number **	Cycle	Bill Date	Due Date
6853-4408	07-03	5/25/04	6/24/04

Last Billed Amount: 90.45
Payments: 90.45-
Adjustments/Transfers to Tax Office: .00
Balance Forward: .00

Service	Period	Days	Meter Number	Mult	Units	Current	Previous	Usage
SU	1/06/04	4/13/04	98 E 18797182S	1.000	CCF	4265	4057	208
USAGE FOR						5/03		28.00
Consumption						Charge		Total
SU	SEWER USAGE CHG					322.40		322.40
SS	SEWER SVC CHARGE					30.00		30.00
						Total Current Charges		352.40
						Past Due		.00
						Total Amount Due		352.40

21

Service Address: 135 CEDAR ST

Account Number **	Cycle	Bill Date	Due Date
6853-4408	07-03	2/24/04	3/25/04

Last Billed Amount: 90.45
Payments: 90.45-
Adjustments/Transfers to Tax Office: .00
Balance Forward: .00

Payment Mailing Address:

ENVIRONMENTAL PROTECTION DIVISION
CITY OF MANCHESTER, NH
P.O. BOX 4600
MANCHESTER NH 03108-4600
Phone: (603) 624-6522
Office hours: 8 am - 5 pm, Monday-Friday
Web Site: www.ManchesterNH.gov

Service	Period	Days	Meter	Number	Mult	Units	Current	Previous	Usage	
SU	10/08/03	1/06/04	90	E 18797182S	1.000	CCF	4057	4018	39	
							USAGE FOR	2/03	52.00	
Service							Consumption	Charge	Total	
SU	SEWER USAGE CHG							39.00	60.45	60.45
SS	SEWER SVC CHARGE	10/08/03	1/06/04					30.00	30.00	
Total Current Charges									90.45	
Past Due									.00	
Total Amount Due									90.45	

↑ DETACH HERE ↑

↑ DETACH HERE ↑

CUSTOMER THEODORA THANOS

ACCOUNT NUMBER 6851-4408

CYCLE/ROUTE 07-03

SERVICE ADDRESS 135 CEDAR ST

BUSINESS OFFICE MANCHESTER WATER WORKS
281 LINCOLN ST
MANCHESTER NH 03103-5093
(603)624-6494 8am-4:30pm

Service	Period	Days	Meter	Number	Mult	Units	Current	Previous	Usage
WA	10/08/03	1/06/04	90	21426404W	1.000	CCF	2935	2896	39
Service							Consumption	Charge	Total
WA	WATER							41.73	41.73
WM	METER SVC CHG 5/8"	10/08/03	1/06/04					17.92	17.92
BACKFLOW TEST		11/26/03							35.00
Total Current Charges									94.65
Past Due									.00
Total Amount Due									94.65
Pay							99.38	After	2/27/04

21

sales slip



**24 Hour
Emergency
Service**

Andy's Burner Service

14 Lance Ave. Litchfield, NH 03052
(603) 429-9451

NAME _____

THANDS

DATE _____

DATE 4/22/04

ADDRESS


C/o Pine & Cedar Shack Shop

☐ CASH ☐ CHARGE ☐ C.O.D. ☐ ON ACCT. ☐ MDSE RETD. ☐

QTY.	DESCRIPTION	AMOUNT
	Service call	65.-
	Replace Shut off Valve	
1	$\frac{5}{8} \times \frac{7}{8}$ Check angle Valve x Stop	10.-
RECEIVED BY	TAX	
Oil C 7663	TOTAL	75.-

thank you!

MSB To Reorder:
800-225-6380 or msb.com





**City Of Manchester
Department of Highways
Environmental Protection Division**

300 Winston Street
Manchester, New Hampshire 03103-6826
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

Memo

To: Paula L-Kang
From: Thomas W. Seigle, P.E. *T. Seigle*
Date: 06/17/04
Re: Sewer Abatement Request for
Nelson Kinder Mosseau & Saturley
99 Middle St.

#04-147

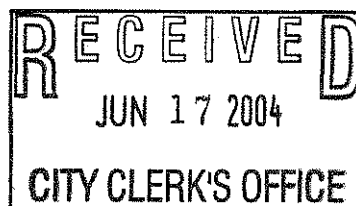
Attached is an analysis by the billing supervisor regarding the request for abatement.

It appears that there was a water leak, however, the water did enter the sewer through a floor drain. Accordingly, it is recommended that the abatement **not** be granted.

/djv

Attach

cc June George - EPD
Sue Figg - EPD



22

Date: June 16, 2004

To: June George/Tom Seigle

From: Susan Figg

Ref: Findings/Recommendations for sewer abatement request for 99 Middle Street
Account #14805-9730

Reason for request:

This customer is requesting abatement for the 1/12/04 – 04/16/04 sewer billing period due to a water leak in the cooling tower. The average usage on this property for this period is 47ccf. During the period of the extraordinary event, the water usage was 790 ccf.

Supporting backup:

- The customer did supply a contractor's invoice to verify the repairs to the plastic inline treatment can and the bill is dated within the period of extraneous water usage.
- I spoke to Erin Gilligan, bookkeeper on 6/16/04 8:30 a.m who stated the excess water drained into the ground.
- On 6/16/04 2:30 p.m our EPD inspector did a site visit and verified that the water did not drain into the ground, but was discharged into the city sewer system through a floor drain. He stated he spoke to Erin Gilligan regarding this, and she stated she would not pursue the matter any further.

Recommendations:

Given that the water discharged into the city sewer system, **I recommend an abatement not be granted.**

Agree June George

Enclosure

22

**NELSON
KINDER
MOSSEAU &
SATURLEY, PC
ATTORNEYS AT LAW**

Richard C. Nelson
E. Tupper Kinder
Peter W. Mosseau
William C. Saturley
Nicholas K. Holmes
Mark D. Attorri
Bradley D. Holt

Blake M. Sutton
John C. Kissinger, Jr.
Michael T. McNerny*
Catherine B. Cosgrove
Paul T. Milligan*
Jonathan A. Lax
Kenneth E. Rubinstein

Gerald F. Lucey*
Frank W. Beckstein, III
Jeffrey A. Meyers
Christopher T. Vrontas*
Jeanne M. Harney*
Christopher D. Hawkins
Douglas A. Grauel**

Catherine M. Costanzo
Richard C. Bell, Jr.
Brad D. Seggie
Marcia K. Rosenn
Allison C. Ayer
Kristin M. Yasenka

* Admitted in MA only
** Admitted in ME only

June 10, 2004

Board of Mayor and Aldermen
One City Hall Plaza
Manchester, NH 03101

To Whom It May Concern:

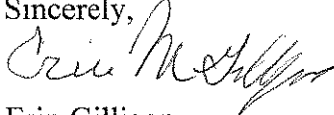
This is a request for a sewer charge abatement for account #14805-9730 related to our property located at 99 Middle Street for the period 01/12/04 – 04/16/04.

Our bill for this quarter equals \$1,239.50. We believe the high usage reading is due to a water leak we experienced in our cooling tower during this period. Enclosed is an invoice in which Select Energy has charged us for the repair of this leak as confirmation of the water leak.

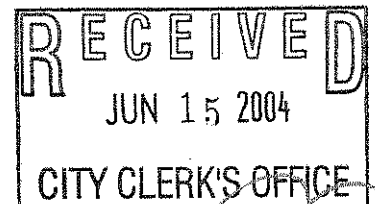
Since the year 2000, the highest sewer service charge we've paid has been \$170.00 with our average being \$140.00 per quarter. Based on this, we request abatement in the amount of \$1,100.00 representing the difference between the actual bill for the quarter and our average for the past several years.

If you have any questions or need further information, please contact me at 606-5053, as I will be happy to assist you. Otherwise, thank you in advance for your consideration to this request.

Sincerely,



Erin Gilligan
Bookkeeping



Select Energy Contracting, Inc.

383 Middle Street Suite 101
Bristol, CT 06010
860.506.2000 Fax 860.506.2008
800.273.5916 HVAC 24 Hour Service
866.500.6308 Automation 24 Hour Service



Date: 3/15/2004

Invoice No.: 2537

Bill to: NELSON, KINDER
99 MIDDLE ST.
MANCHESTER, NH 03101

Service at:
NELSON, KINDER
99 MIDDLE STREET
MANCHESTER, NH 03101

Customer ID: NELKIN0000

Reference: Work Order 1000768

Description: Work Order 1000768 CHECK WATER LEAK

PO Number:

Terms:

Item	Description	Quantity	Unit Price	Amount
------	-------------	----------	------------	--------

Water noise coming from the boiler room

PLASTIC INLINE TRATMENT CAN BURST. DRAINED SUMP .

Labor

S-REPAIRED WATER LEAK	2.50	75.00	187.50
Labor Subtotal			187.50

Miscellaneous

TRIP CHARGE	1.00	12.00	12.00
Miscellaneous Subtotal			12.00

POSTED

MAR 19 2004

GL#

5280

RECEIVED
BUSINESS OFFICE

MAR 19 2004

NELSON, KINDER,
MOSSEAU & SATURLEY, P.C.

Subtotal:	199.50
Sales Tax:	0.00
Total Due:	199.50

REMIT TO: P.O. Box 31894 Hartford, CT 06150-1894

Mechanical ♦ Electrical ♦ Plumbing ♦ Automation
E1-121805 S1-303494 P1-204226



City of Manchester
Parks, Recreation & Cemetery Department

625 Mammoth Road
Manchester, NH 03104-5491

(603) 624-6565 Administrative Office
(603) 624-6514 Cemetery Division
(603) 624-6569 Fax

COMMISSION

George "Butch" Joseph, Chairman
Thomas Murphy, Clerk
Michael Worsley
Joseph Sullivan
Steve Johnson
Ronald Ludwig, Director

September 23, 2003

Robert S. MacKenzie, Director
City of Manchester Planning & Community Development Department
One City Hall Plaza
Manchester, NH 03101

Re: Derryfield Park Rehabilitation Phase-II (CIP# 510004)

Dear Bob:

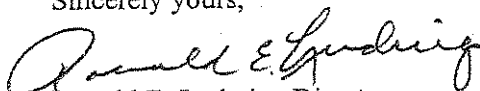
According to the FY 2004 CIP Budget, the above referenced project was identified in the Recreation and Leisure section of Table 1 (Federal, State and Other). A budget number of \$500,000 was referenced with a footnote that states the funding was to be provided by the Riverfront Park project as a cash contribution or through in-kind construction services.

This project was also discussed at the March 11, 2003 CIP Committee meeting as being a valid project for funding to be provided by the Riverfront Project developer for the relocation of Singer Park. The motion that carried called to move the bleachers from Singer Park to West Memorial Field, provide the Musco Sports Lighting to the Parks & Recreation Department and accept a cash proposal from the developer to be placed in the City's Special Revenue Reserve Account.

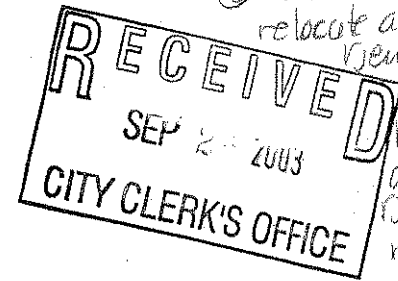
We would like to update you on what has transpired regarding the Riverfront Project and also inquire about the status of the "cash contribution". First, I am pleased to report the relocation of the bleachers to West Memorial Field was completed last week. Next, I should mention that we learned in July from the developer, Mr. Sanborn, the Musco Sport Lights from Singer Park would not be made available to the City.

The last item voted on by the CIP Committee was the "cash contribution". To my knowledge, the City has not received these funds. The City Finance Department contacted our office in mid-August asking about status of the funds, so they could complete the startup for the Derryfield Park Rehabilitation Project - Phase-II. Would you please confirm the status of these funds and make a request to the CIP Committee to determine if they are eligible for Derryfield Park.

Sincerely yours,


Ronald E. Ludwig, Director

p/c: CIP Committee
Alderman Ted Gatsas - Ward #2
William Jabjiniak, Destination Manchester Coordinator



10/14/03 - 10/14/03
11/25/03 - Voted to have
staff sit down with
developer to find out
① how much
cash we could
get to relocate
field arseles or
② how much to
relocate at
Derryfield
Project
at
Dec
mtg.
12/1/03 - Remanded
tabled
2-10-04 - "
3-16-04 - "
4-12-04 - "
5-11-04 - "

23